

BOARD OF TRUSTEES
May 2, 2017
LOCATION: POUND RIDGE LIBRARY DISTRICT
TIME: 7:30 P.M.

Present: Pat Dauer, Richard Esman, Michele Gage, Gerald Kaplan, Ken Turner

Pat Dauer called the meeting to order at 7:30

A Quorum was present throughout the meeting.

Minutes for 4/25 accepted after proposal by Kaplan and second by Turner. Approved.

President's Remarks presented by Dauer:

1. Goals and targets for new library director. Questions and changes: i) Staff review: Are we going back to open Sundays? We may need more staff and we should also have a budget line for hourly employees like Jennifer Coulter. She would be a part-time clerk. ii) Technology -- Sabol has many suggestions for software and hardware implementations. iii) Community outreach -- questions about expenses. iv) programming

Health Policy Proposal Change: The Library will pay 75% of a good basic health insurance policy for eligible employees. There will also be an enhanced policy offered, and an employee selecting that policy will pay 100% of the price difference. Proposed by Gage. Seconded by Turner. Approved.

Health coverage proposed by Gage beginning June 1: Basic plan is Health Pass/CareConnect Platinum. Enhanced plan is HealthPass/Oxford Liberty Gold. Seconded by Dauer. Approved.

Treasurer Report: Discussion ensued regarding Credit Card use. There should only be one user. Petty cash can be used for food purchases instead of credit card. Gage proposed that a card be issued in Daniel Sabol's name and he will be the only user. After receiving that, Alan Ramsay's card will be discontinued. Seconded by Kaplan. Approved.

Foundation. Esman presented a brief update -- nothing new. The Foundation is not currently allowed to operate. Gage proposed to remove the link from the Library website to the Foundation site. Dauer seconded. Approved

Facilities report. Turner presented the new survey. Generator has been serviced. Beeler, the architect, reviewed all mechanical systems. Kaplan proposed we cancel the permit application for the fence around the dumpster and get a refund from the town. Turner seconded. Approved

Librarian Ramsay reported on the poetry entries -- participation was very successful. The party is this weekend.

Librarian Harrington reported on a big April with a steady increase in program participation since February. Signs seem to have made a big impact.

Establishing Board Priorities Discussion:

- Find an auditor.
- Evaluate bookkeeper and facilities management.

- Present Budget in sections -- Treasurers need 15 min/meeting through July.
- Make approved financials available at the front desk.
- Architect update. (Motion to pay the recent \$10,000. invoice proposed by Kaplan, seconded by Dauer and approved.)
- Foundation issues.

Turner updated us on a possible lighting solution for the parking lot.

9:20pm Open Meeting ends. Executive Session to discuss new trustee begins

9:56pm Regular session resumes. Justin Friedland approved as a board member.

9:59pm Meeting Adjourned

Next meeting scheduled for May 16, 2017. 7:30pm.