

**Pound Ridge Library District Board Meeting**  
**March 29, 2016**

**Present:** Chad Ergun, Bob Fischer, Gerry Kaplan, Lena Nurenberg, Elisabeth Post Marner, Erin Regan, Erin Trostle, Mitch Freedman

**Also Present:** Stephen Brussels, Library patrons

Agenda adopted.

Minutes from March 1, 2016 meeting approved.

Public Comment

Patron asked Board to include oven in kitchen renovation. Another patron expressed unhappiness with lack of information about Marilyn Tinter's situation. Third patron shared positive experience she'd had as library neighbor for 20 years under Marilyn's direction. She asked that building management make sure dumpster cover is closed. Mitch introduced himself and is happy to work with her.

Interim Director's Report

In advance of meeting Mitch circulated draft letter in support of Library of Congress nominee Dr. Carla Hayden. Board approves unanimously.

Mitch would like to get piano tuned and restored and perhaps ask Foundation to pay for the work. He has one estimate, will get others.

Mitch will continue to work on 2 more part time appointments. He is very happy with the contributions Vanessa Harrington is making.

Financial Report

Reports were circulated in advance of the meeting. Gerry asks for information regarding price of oil, Stephen will follow up.

Air pump service contract is approved as long as it is within 5% of last year.

Stephen will follow up with Suburban Propane regarding tank at cottage.

Buildings and Grounds

Bob will finalize contract language with attorney for Katonah Management.

Elisabeth will coordinate possibility of replacing fence at cottage with the Landmarks Commission.

Cottage repairs being made – security deposit returned to outgoing tenant. New tenants are in.

Mitch will follow up on status of grant money for automatic doors.

Stephen will update the time clock software to track vacation days (50cents/person/month).

Dave the Handyman has offered to donate one day of labor (will use materials at cost). Erin T will follow up about having him paint the garage.

Stephen will follow up on comprehensive water testing and water tank.

Stephen and Mitch depart.

### Kitchen

Elisabeth is pulling together construction estimates for next meeting.

### Website Overhaul

Chad reviewed new website – Vanessa has done fabulous work. Board approves use of Books OnLine to highlight new books (and reviews) available at library and calendar service (Tockify) that will automatically update all platforms with dates (\$8/month).

### Hearing Update

Opening statements and investigator's testimony on first day of hearing (March 24). Future dates scheduled: April 18, April 26, May 5. First day was open to public.

### Charter Modifications

Bob reported change in fiscal year should be finalized within next few months. Board approves changing charter (vote 6-1) to include following language: Maximum time an individual can serve as a trustee is 2 consecutive 3 year terms and any partial term to which he/she has been elected or appointed. Bob will forward approved language to attorney Dan Petigrow who is working on fiscal year and charter changes.

### Policy/Bylaws update

Erin R reported on attorney's response to Board questions re: attorney's proposed changes.

Remaining issues: Chad will follow up regarding internet use policy.

Board President will be second contact if a FLMA request is not able to be made to Director for any reason.

Erin T will review disaster plan with Chief Ryan.

Erin R will follow up with attorney regarding conflict of interest language and Treasurer situation.

### Rebranding

Lena will follow up with sign company.

Erin T meeting with Rappy, Friends and Foundation groups regarding proposal for similar rebrand.

### Annual Report and Meeting

Raise with Mitch at next meeting

### Workers Comp

Erin T to confirm check has been received.

### **Next Meetings:**

Working Session Tuesday, April 5, 7pm

Regular Meeting Tuesday, April 19, 7pm