

**Pound Ridge Library District Board Meeting  
July 19, 2016**

**Present:** Chad Ergun, Bob Fischer, Gerry Kaplan, Erin Regan, Erin Trostle, Mitch Freedman

Friends of Library

Jen Coulter updated Board on ideas Friends group has to support the library, including additional babysitting nights and storytelling festival. Mitch will review proposal.

Agenda adopted.

Public Comment

Patron/Library neighbor asks for name of architectural firm working on master site plan, price of master plan and 2017 budget. Erin T will send RFP and Board has not yet passed 2017 budget, will happen in August.

Resolution related to investigation

Board unanimously approves following resolution:

Be it resolved, that the Board of Trustees of the Pound Ridge Library District hereby appoints Lamb & Barnosky, LLP to conduct an investigation into the use of one or more of the Library's credit cards and reimbursements (if any) for charges made on same, and further authorizes Lamb & Barnosky, LLP to review any required Library files and documents, to interview any Library employees or agents as they deem necessary and to direct any individuals interviewed to truthfully, honestly and completely answer all questions asked of them.

Director's Report

Mitch circulated statistics in advance of meeting. Board asks for clarification on program attendance. New reference librarian will handle teen programming. Erin T will provide wording for press release regarding replacing lead pipes.

Personnel Evaluations

Mitch will complete his self-evaluation, staff in process of completing theirs.

Financial Reports

Reports circulated in advance of meeting. Financial report, salaries and warrants approved unanimously.

Policy and Procedure Manual

Board unanimously approves revisions to policy and procedure manual.

Election

Trustee election and budget vote scheduled for September 27. Board of elections will provide voter list and election inspectors. Erin T will follow up with

Mamaroneck about absentee votes and any other election procedures. Board agrees more signs about vote location would be helpful. Erin T will notify newspaper of election.

Website

Chad starting transition to new website host tomorrow. Erin T will have Vanessa send a blast to notify patrons that transition could take 48 hours.

2017 Budget Planning

Bob will arrange time to meeting with Mitch to plan for budget. Erin T will send last year's mailer to Bob, Mitch and Gerry. Budget will stay flat.

Executive Session

Resolved, that the Board move into executive session to discuss personnel matters.

Adjourned.

**Next Meetings:**

Tuesday, August 2, 7:30 p.m.

Tuesday, August 23, 7:30 p.m.