

MEETING OF BOARD OF TRUSTEES

POUND RIDGE LIBRARY DISTRICT

LOCATION: Pound Ridge Library

DATE: January 24, 2019

TIME: 7:30pm

7:36pm President Schindel called meeting to order.

Present: Pat Dauer (late arrival), Michele Gage, Richard Esman, Kristine Parker, Laura Peterman, Miriam Schindel, Bonnie Schwartz, Ken Turner.

A Quorum was present throughout the meeting.

Motion by B. Schwartz , seconded by R. Esman , to approve Minutes of December 20, 2018. Approved.

Interim Library Director Report:

Discussion of improvements to Library website.

Sirsi will not be Library's operating database after March 14th. Replaced by Evergreen. Staff will be trained by Allison Midgley.

Cancellation of hard copy of NY TIMES and WALL ST JOURNAL in favor of digital format. A. Ramsay to publicize the change more widely to patrons.

Motion by B. Schwartz, seconded by M.Gage, to buy new stuffed animals and pillows for children's room. Approved.

Property Manager Report:

K. Gilman getting bids for new oil company. Met with Marshall Oil. Marshall can service everything except the heat pump but they do have a heat pump person. K. Parker to investigate current oil company contract to see about cancellation.

Motion by B.Schwartz, seconded by K. Turner, to award oil contract to Marshall Oil pending review of contract with current supplier. Approved.

Ken Gilman plans to do paint touchups around the library exterior.

He has investigated neighbor's complaint about puddle next to the driveway which will be revisited in the spring when the ground thaws.

Financials:

Motion, by P. Dauer, seconded by B. Schwartz, to approve December invoices.
Approved.

M. Lewis and H. Nardelli present financials for November and December. All looks good.

M. Lewis reports changing some line item categories on Budget/Actuals. Changes to be reviewed next meeting.

All relevant paperwork has been filed for Annual Tax Return.

President Schindel reminds that Library business can only be conducted on WLS email. Lewis and Nardelli to be assigned a WLS email address.

Schindel says next meeting will focus on long range planning.

No Public Comments

8:17pm Public Meeting closes

8:18pm Executive Session opens for the purpose of discussion of personnel issues.

10:40pm Executive Session closes with a decision to write a follow up letter to clarify that the 60 and over Medicare premium reimbursement payments will continue until the open enrollment period commensurate with the renewal of the Library's health insurance policy on June 1, 2019.

10:40pm Public session resumes.

11:00pm Adjourned

Next meeting scheduled for February 21, 2019 7:30pm