



BOARD OF TRUSTEES

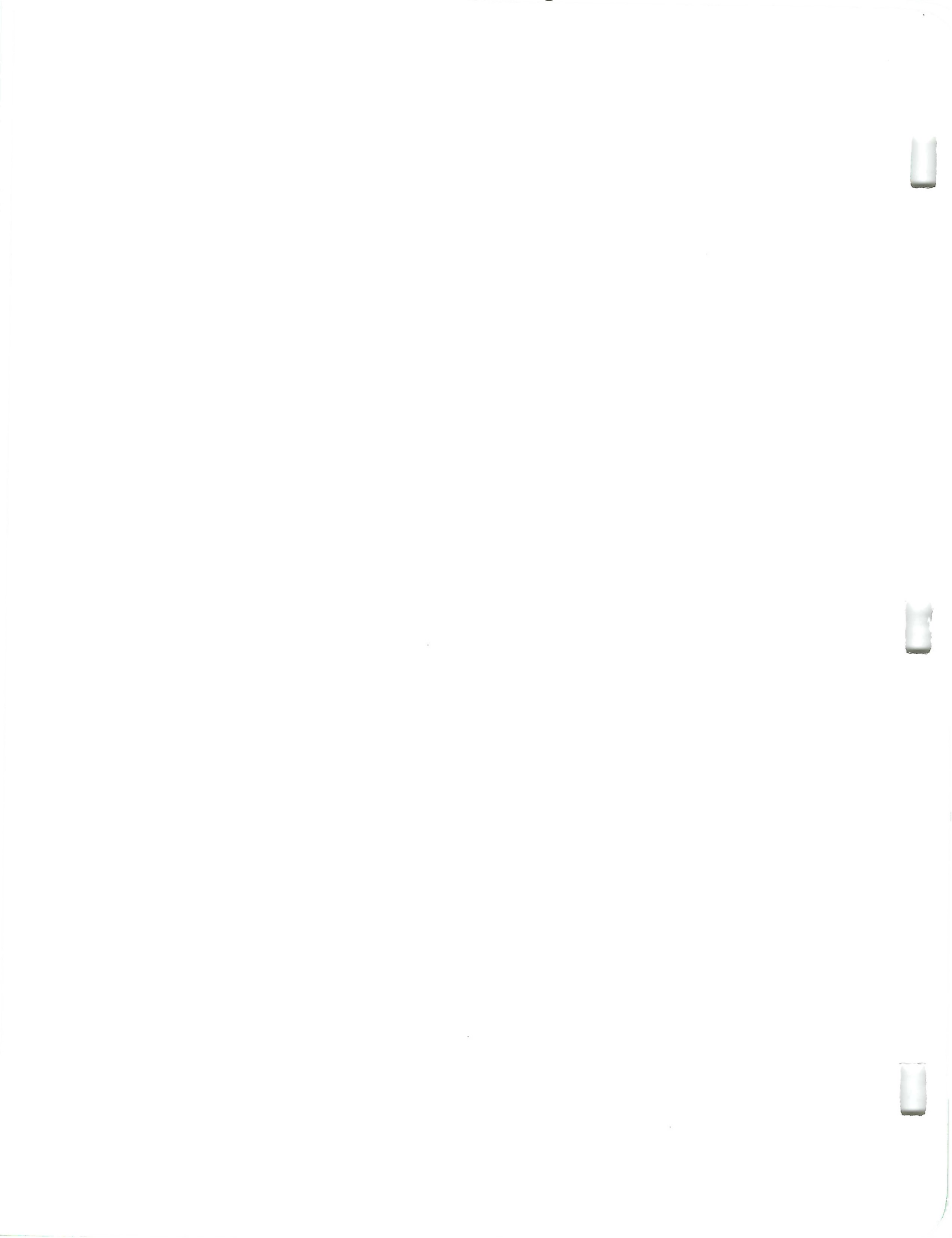
January 2, 2018

LOCATION: POUND RIDGE LIBRARY

TIME: 7:30 P.M.

AGENDA

- |                |   |
|----------------|---|
| 7:30 – 7:35 pm | Call to Order, Quorum Count, and Approval of Minutes of December 21, 2017   |
| 7:35 – 8:00 pm | President's Report: (1) New Trustee Recruitment Initiative; (2) Conversation with State Librarian; (3) Postponement of Construction |
| 8:00 – 8:15 pm | Treasurer's Report  |
| 8:15 – 8:30 pm | Director's Report   |
| 8:30 – 8:40 pm | Public Comments   |
| 8:40 pm        | Close of Open Meeting; Motion to Enter into Executive Session to Meet with Library's Attorneys                                      |



**POUND RIDGE  
LIBRARY**



**BOARD OF TRUSTEES**

**January 2, 2018**

**LOCATION: POUND RIDGE LIBRARY DISTRICT**

**TIME: 7:35 p.m.**

**7:45 pm**

- Meeting called to Order.
- Present: Pat Dauer, Richard Esman, Miriam Schindel, Ken Turner, Jane Wood; Gerry Kaplan, Gloria Koster
- A Quorum was present throughout the meeting
- Motion to approve Minutes of December 21, 2018 (as corrected) made by KT, seconded by PD, approved.

**President's Report**

- Miriam reported on twenty-two phone calls she had placed over the holiday break about filling seats on the Board and about the future of the Library, including one held with Bernard A. Margolis, State Librarian. His suggestions included a continued new Trustee recruitment initiative by way of meetings and outreach to key community leaders.
- Miriam also spoke with Jon Posner, former Head of the PRLD Foundation, who said it had been reported to him that the Foundation's issues regarding its state filings had been resolved. Posner also said he is happy to partner with the Library in an outreach to the community.



- Miriam noted that the Board should establish a relationship with the new Town Board.

### **Treasurer's Report**

- Gerald Kaplan read a statement objecting to the change in his role as Treasurer. Ken reported that the signatories on the various bank/investment accounts are now as follow:
  - Sterling Bank: Ken Turner
  - Patriot Bank: Ken turner, Gerald Kaplan
  - Key Bank: Ken Turner, Gerald Kaplan
  - Schwab: Ken Turner, Gerald Kaplan
- It was agreed that Miriam Schindel as President would be added as signatory on these accounts
- No financial reports submitted. Kaplan reported that November financials need correcting.
- Miriam Schindel noted that the engagement letters for an audit and financial controls review by O'Conner Davies had not been signed due to Gerry Kaplan's objections. Kaplan stated he would not approve a financial controls review by the accounting firm.
- Miriam Schindel pointed out that at this point the Board had not approved financial statements since June 2017, and had not been provided any financial information since October 2017.

**POUND RIDGE  
LIBRARY**



- Motion to defer signing contract with Architect Ray Beeler made by JPW, seconded by PD, approved by majority with Gerry Kaplan abstaining.
- **Director's Report**  
Quotes for repairs in the Mystery Room are still pending. Mr. Ken Gilman, the new Facilities and Grounds Manager, will work with Ken Turner in obtaining quotes.
- More sample chairs for the Shaffner Room are available for testing.
- The staff is engaged in further training in WLS procedures.
- Request to hire Sam Dodge to consult on IT issues on an hourly, as-needed, basis. Decision deferred pending review of financials.
- Discussion of hiring 2 additional Library clerks to facilitate additional Library opening hours. Two candidates were interviewed by Koster, Esman and Schindel. Decision to hire deferred pending review of financials.
- O'Conner Davies recommended that a fireproof cabinet be purchased for financial and other important Library documents.. Three retailers were identified by Director. Director to contact Chubby's (town proprietor) to investigate better pricing.

**Public Comments**

- Evelyn Carmichael, neighbor of the Library, reported about placement of two dumpsters by her driveway, and trash

**POUND RIDGE  
LIBRARY**



scattered outside of the dumpsters that may belong to the Library, or could be from other sources. Ken Turner will investigate and follow-up with Ms. Carmichael.

- Motion by PD to begin Executive Session to telephonically meet with the Library's attorneys in connection with the Tinter matter. Motion seconded by KT, and approved

**9:00 pm**

- Open Meeting closes for Executive Session

**10 pm** Open Meeting re-opens. Report of action taken in Executive Session-- • Minutes of December 3, 2017 Special Meeting to be posted and provided to Tinter's attorney, approved.

**10: 05 pm Adjournment**

**Next meeting scheduled for Feb.6, 2017, 7:30pm**

Respectfully submitted,

Jane Wood, Secretary