

**Pound Ridge Library District Board Meeting  
February 2, 2016**

**Present:** Chad Ergun, Bob Fischer, Gerry Kaplan, Lena Nurenberg, Elisabeth Post Marner, Erin Regan, Erin Trostle, Mitch Freedman, Vanessa Harrington

Agenda adopted.

Minutes from January 19, 2016 Board Meeting approved.

Policies, Procedures and By-Laws Review

Board reviewed proposed amendments and additions to policies, procedures and by-laws. Erin R. will follow up with attorneys regarding questions and changes. Erin T and Erin R will follow up with Police Chief Dave Ryan regarding Disaster Plan.

Resolved, that the Board move into executive session to discuss matters concerning the employment history of a particular person.

Executive Session

Executive session terminated at 8:15.

Board approves motion to pay Shannon Robinette up to \$700 to terminate her relationship as Library webmaster.

Kitchen Renovation

Elisabeth presented her proposed materials for the kitchen renovation. She has suggested that the Board use white cabinets in the Kitchen. She estimates that the cost for all the cabinets will be \$5000. In addition, Elisabeth estimated appliances at \$3500. These included a refrigerator, dishwasher, microwave and sink.

Board agrees a stove is not necessary.

Web Site

Chad presented some ideas regarding a new web site. He showed the group various sites from other libraries and identified noteworthy examples. Board agrees the example with picture at the top and head on the left with the name of the Library would seem to be the best. It was also agreed that the list of new available books would be right underneath.

Other business

Erin presented information regarding a possible new tenant. Bob was to "interview" the prospective tenant's dog to ensure that it was not too noisy. Erin T will ask Diane Mazzanti to review the lease on a pro bono basis.

Mitch and Erin T attended the last Foundation meeting. Julie had asked for Erin T's help in recommending a structure for a Friends group. In order to focus on a capital campaign, the Foundation needed its members who were not interested in fundraising to move to a separate group whose focus would be volunteerism and community relations. Erin T suggested that a Friends group be organized that is not

a subsidiary of the Foundation and that is not a 501c3. Foundation members, including those who plan to move to the new group, agreed that this suggestion seemed workable.

In addition, there is interest from both the Foundation and the soon-to-be-formed Friends in adopting logos that coordinate with the library's new brand. Erin T will contact Rappy on behalf of the Foundation and the Friends, if they want.

Erin T also pointed out that we should get a logo on the sign in front. Lena will help in performing this.

And finally, Erin T said that ten of the eleven architects will have proposals for the Board by Feb 16. We will need to figure out how we will review these.

The meeting adjourned at 9:30 PM.

**Next Meetings:**

Tuesday, February 16 @ 7:30 regular meeting

**Summary of Motions/Board Actions**

Board approves motion to pay Shannon Robinette up to \$700 to terminate her relationship as Library webmaster.