

**Pound Ridge Library District Board Meeting**  
**February 16, 2016**

**Present:** Chad Ergun, Bob Fischer, Gerry Kaplan, Lena Nurenberg, Elisabeth Post Marner, Erin Regan, Erin Trostle, Stephen Brussels

Also present: Richard Zuckerman

Agenda adopted.

Minutes from February 2, 2016 working session approved.

Treasurer's Report

Stephen circulated financial reports in advance of meeting.

Warrants and Salaries approved.

Katonah Management's insurance agent and Library's attorney will finalize contract.

Buildings & Grounds

Board approves Savatree contract.

Board approves generator service contract for level 2 service at \$796/year.

Stephen sending someone to look at roof leaks on February 17.

Cottage repairs will occur before new tenant moves in. Cottage cleaning scheduled for March 11. Realtor Jill Posner will handle walk through with tenant.

Stephen Brussels departs.

RESOLVED, that the Board move into executive session to discuss matters concerning the employment history of a particular person, matters leading to the discipline of a particular person, and for the purpose of seeking legal advice from the Board's attorney. Erin Trostle is not present for Executive Session.

Executive Session

Executive session terminated at 9:15.

RESOLVED, that the Board hereby appoints Steven Kasarda, Esq. as the Hearing Officer in the discipline charges brought pursuant to Civil Service Law Section 75 against a Pound Ridge Library District employee.

BE IT FURTHER RESOLVED, that pending the determination of the charges, the employee will be suspended with pay, effective the day after the charges are served upon the employee.

RESOLVED, that the Board return into executive session to discuss matters concerning the employment history of a particular person, matters leading to the

discipline of a particular person, and for the purpose of seeking legal advice from the Board's attorney.

Executive Session

Executive Session terminated at 9:25.

Kitchen renovation

Elisabeth presents proposal and budget for kitchen renovation for Board review.

RFP

Elisabeth recuses herself from RFP discussions. Erin Trostle will circulate electronic copies of proposals and will notify applicants that Board will decide on short list by March 22.

The meeting adjourned at 9:45 PM.

**Next Meetings:**

Tuesday, March 1 @ 7:30 working session.

**Summary of Motions/Board Actions**

Board approves Savatree contract

Board approves generator service contract

Board appoints Steven Kasarda Hearing Officer