

Meeting of Board of Trustees

Pound Ridge Library District

Location: Pound Ridge Library

December 20, 2018

Time: 7:30 P.M.

Present: Michele Gage, Ken Turner, Kristine Parker, Laura Peterman, Miriam Schindel, Bonnie Schwartz, Richard Esman,

7:40 pm M. Schindel called the meeting to order.

Motion by R. Esman, seconded by M. Gage to approve Minutes of December 3<sup>rd</sup>.

President's Report:

- Health Insurance – discussion on the Affordable Health Care Act and how it pertains to our current health insurance policy. K. Parker has agreed to follow up with all compliances.
- Crime/Fraud Policies – Policy is being accessed.
- Updating of Personnel Handbook – Updating policies were already voted upon. Should be done by back office.
- Handling of Back Office Matters – Needs to be done by the back office of the library.
- Procurement and Solicitation of Bids – Back office should be handling these procedures.

Report of Property Manager:

- Ken G. said all fire extinguishers are up to date.
- Glass door had a problem which was fixed.
- J.P. McHale gave an appraisal for mice and to seal up building. Discussion proceeded and agreed to just put weather stripping around doors. Will get two more quotes.
- APA came and fixed heat problem, but still needs to be addressed.
- Reflectors being installed in driveway due to darkness

Next meeting scheduled for January 20<sup>th</sup> 2019

Invoice Report:

- Civil Service Application fee should be rescinded.

- Discussion of programming and pricing.
- Discussion of magazines and their circulation and how many times the magazines and/or papers are being read.
- Disbursements reviewed.
- Motion to approve invoices by Bonnie, seconded by Rich, all approved.

Financial Report:

- Mike Lewis reports that financials are right on target for the month of November.
- Motion to approve October financials by Bonnie, seconded by Ken.

Discussion of OEM meeting at the town house and discussion of the purchase of a canopy.

Public Comments open and closed.

9:32pm Open meeting closes to move into Executive Session.

Action taken during Executive Session. "By unanimous vote, the Board resolved that effective January 1, 2019, the Pound Ridge Library will no longer provide reimbursement of Medicare and supplemental insurance premiums to Medicare-eligible full-time employees because of concerns as to compliance with the Affordable Care Act. Medicare-eligible employees currently receiving premium reimbursements will continue to receive such reimbursements through December 31, 2018 in accordance with the provisions of the Library's Personnel Policies. Beginning January 1, 2019, Medicare-eligible employees may at their election participate in the Library's existing group health plan, as may from time to time be amended."

11:32 pm Executive Session ended.