

Meeting of August 24, 2016

The meeting was called to order at 7:35 PM. Attending were Bob Fischer, Chad Ergun, Gerry Kaplan, Elizabeth Post-Marner, Erin Trostle and Mitch Freedman.

The agenda was presented and adopted unanimously. Similarly the minutes from the August 2 meeting were adopted unanimously.

The Board went into Executive Session to discuss a personnel matter. At approximately 8:20 PM it came out of the Executive Session.

The final Budget for fiscal year 2017 was presented for approval. Gerry asked about the projected 2016 costs of the Property Manager. The Board accepted the Budget, which is identical to the one for the current year, 2016.

Stephen Brussels reviewed the financial statements. The statements and the warrants were accepted unanimously.

Stephen reported that the closet outside of the Schaffner Room for the chairs was almost completed. He also reported that the cold water pipes were replaced to correct high lead content in the water of the Library. The hot and cold water would again be tested to ensure there were no signs of lead in the water. Stephen stated that the Library needed to replace two Norway spruce trees that had died. This was agreed to be done in the fall.

Mitch reported that the money for the automatic front doors had been received. He explained that it was necessary to have a purchase order to install the doors by June 1, 2017 and that an invoice for the work needed to be dated by June 30, 2017. It was raised that the Library may want to put the doors in the rear if a new entrance was built at the

back of the Library due to the expansion of the parking lot. Mitch said that the doors could be used in the back, but an amendment to the original proposal needed to be sent to NY State.

Mitch further stated that a detailed proposal for the implementation of the door project needed to be prepared.

The Architect leading the discussion regarding the proposed master plan addressed the Board. Erin said that there was one small issue with the contract and this was quickly addressed. The contract will be sent out over the next week to be signed by all parties.

The Architect says there will be two phases. First the Library will be completely measured inside to determine the current dimensions. Each room, stacks, etc. will be measured. He also said that he will bring the consultants and do a walk through. The Architect further stated that he will identify the local zoning constraints by the week of August 29, 2016.

The second phase is developing a working design. The Board asked the Architect to try and find a use for the basements. In addition the building of any items will be done in two phases. The first would involve the parking lot, septic and an entrance at the rear of the building. The second phase would be an expansion, if necessary, some time in the distant future.

Finally, the Board pointed out that there are two time limiting factors. First, the automatic doors had to be addressed by next June and second this Board would be changing by the end of the month.

The Architect acknowledged these challenges.

The Board adjourned at 8:55 PM.