

Pound Ridge Library District Board Meeting
April 19, 2016

Present: Chad Ergun, Bob Fischer, Gerry Kaplan, Elisabeth Post-Marner, Lena Nurenberg, Erin Regan, Erin Trostle, Mitch Freedman

Also Present: Stephen Brussels, Accounting & Facilities Manager
Library patron

Agenda adopted.

Minutes from April 5, 2016 meeting approved.

Public Comment

Patron inquired about bicycle rack that was removed 18-24 months ago.

Interim Director's Report

Mitch received piano tuning/restoration estimate from a Pound Ridge resident, he will get one more estimate.

Library staff is collecting information for the annual report.

Library staff is working on summer programming, working with school and performers.

Mitch went to seniors' mad hatter party in Pound Ridge, will continue to work with senior coordinator and recreation department.

Finance

Board passes unanimous resolution that Stephen Brussels will no longer serve as Treasurer, rather he is the Accounting and Facilities Manager. Trustee Gerry Kaplan is unanimously elected Board Treasurer.

Erin Trostle will sign contract with Katonah Management for accounting and facilities work through December 2016.

Gerry and Stephen will coordinate getting Gerry's name on Library accounts. Financial records circulated in advance of meeting.

Board passes unanimous motions accepting financials, warrants and salaries.

Board passes unanimous motion to continue health insurance with United Healthcare. Mitch will follow up with employees regarding contributions.

Facilities

Board passes unanimous motion to have PF Beal replace water tank and install water meter for \$3000.

Board passes unanimous motion empowering Stephen Brussels to investigate cottage fence replacement with the Landmarks Commission (Carole Cioppa) and if Landmarks approves proposal, have ABC replace cottage fence for \$6000.

Stephen reports a service contract has been signed with APA (air conditioning) and representative is coming to library this week for service and to provide estimate for cottage. Stephen will follow up regarding the possibility of air conditioning in anteroom.

Stephen will get proposals for no parking signs in the parking lot.

Stephen and Mitch will reach out to the highway department regarding moving the blue library sign currently in front of town house closer to the library.

RFP

Board wants to be clear about architects' deliverables. Elisabeth and Erin T will follow up. Decision will be made at next meeting.

Kitchen

Elisabeth presents budget and materials. Board approves budget and materials. Erin T and Elisabeth will meet with Foundation about contributing to cost of kitchen renovation and piano restoration.

Meeting adjourned.

Next Meetings:

Working Session Tuesday, May 10, 7:30pm

Regular Meeting Tuesday, May 24, 7:30