



**DRAFT**  
**MEETING OF THE BOARD OF TRUSTEES**  
**April 10, 2018**  
**LOCATION: POUND RIDGE LIBRARY DISTRICT**  
**TIME: 7:30 p.m.**

**7:40 pm**

The President of the Board called the Meeting to order. A quorum count was taken, and all Trustees were present.

Pat Dauer (PD) moved, Bonnie Schwartz (BS) seconded a motion to approve the minutes of April 3, 2018. The Board unanimously approved.

**President's Report: Review of Vacation Policy**

Miriam Schindel proposed a discussion of the paid vacation policy for Library staff. BS moved, PD seconded that the Policy on Annual Paid Vacation be amended so that it applies to all full-time employees after six months of service. Approved.

**Presentation from Library Accountant and from Bookkeeper;  
Review of January and February 2018 Financial Statements;**

(Susan Barossi and Lawrence Baye of O'Connor Davies joined the meeting by phone.)

Financial statements for January and February 2018 and the 2018 Budget have been loaded into QuickBooks.

Autopay of invoices has been cancelled.

Discussion followed about the accuracy of the financials submitted at the meeting.

After discussion, MS asked that further questions on the financials be sent to her after the meeting.

**Public Comments**

MS opened the meeting to Public Comments. There were none.

**Executive Session**

Motion to Close Open Meeting and Move to Executive Session to discuss Attorney-Client Privileged Litigation Matters; Discussion of Confidential Staff matters

BS moved that the Open Meeting be closed, and the Board move to Executive Session. PD seconded. Approved.

Executive Session ends with no action taken.

Motion by BS, seconded by PD to close Executive Session and resume public session.

Public session reopens.

**11:25 pm**

**Adjourned**

**Next Meeting May 1, 2018 at 7:30 pm**