

SPECIAL MEETING OF BOARD OF TRUSTEES
Pound Ridge Library District
Location: Pound Ridge Library
November 8, 2022

Present: Bonnie Schwartz, Valerie Nelson, Jenna Wise, Selena Shen, Michael Clark, Maryellen Walsh, John Cristiano, Anne Benefico

The meeting was called to order at 7:30 PM by Ms. Schwartz.

A quorum was present throughout the meeting.

This special meeting was called to discuss and approve additional expenditures (which were not included in original proposals) related to the interior renovation project. Since the contractors are at the library engaged in their projects, this additional work can be completed now rather than later, avoiding additional costs. Ms. Schwartz turned the discussion over to the Interior Committee.

3 invoices were discussed.

- 1 Best Installations** was recommended by Your Choice Electricians to complete work related to relocating the library's technology (phone, internet, computer/Cat 6, etc.) from the office to the lower level of the library where there is now a room which can be dedicated to house all the network technology. Cost of equipment and labor totaling \$7,748.00. Ms. Nelson made the motion to approve \$7,748.00. Ms. Schwartz seconded. All in favor.
- 2 Bedford Painting and Home Improvement Corp.** Additional work which presented itself as the renovation started. This includes: removing wood base molding, painting the coat closet, painting the Schaffner Hallway, patching and taping. Total cost \$4,700.00. Ms. Walsh made the motion to approve \$4,700.00 Mr. Clark seconded. All in favor.
- 3 Your Choice Electricians, Inc.** Labor, material, permits and inspections to replace and relocate CAT6 wires with new wiring, install 3 emergency exit lights, remove old surface mounted conduits and plug molds. Mr. Cristiano brought up topic of WiFi vs CAT6 wiring, and Ms. Coulter mentioned that wireless is not always reliable at the library. In addition Ms. Coulter mentioned that everything we are trying to achieve with the electricity and technology (both this invoice and the invoice from Best Installations) is recommended by WLS. Ms. Schwartz made the motion to approve \$6,600.00. Mr. Clark seconded. All in favor.

Total costs of additional invoices: \$19,048.00

Other business: Treasurer, Mike Clark, discussed increasing the credit limit on the library credit card account from \$7,500.00 to \$10,000.00. Ms. Schwartz suggested we apply for a new credit card that gives rewards or cash back. This will be researched. Upon further discussion, it was agreed we should increase spending limit to \$15,000.00. Mr. Clark made the motion to approve credit card spending limit to \$15,000. Ms. Schwartz seconded. All in favor. Mr. Clark is also looking into setting up internet banking.

Subject of a holiday party was brought up by Ms. Walsh. Ms. Schwartz suggested that the board meet an hour earlier on the December meeting date and have a holiday gathering. This will be discussed further at the regular monthly meeting, November 17th, 2022.

Public Comments: None

Meeting Adjourned 8:00 PM