

Library Board Meeting

August 15

Present: Richard Esman, Lisa Fitz, Michele Gage, Katherine Parker, Laura Peterman, Bonnie Schwartz, Ken Turner

July 23 minutes approved. Proposed by Schwartz, seconded by Turner.

Ken Gilman report.

Drainage project being tabled until the parking lot expansion plans are set.

Michael Lewis/Heidi Nardeli report

Audit: Lewis distributed the 2018 completed and clean audit, and answered questions from the Board. There will be recommendations from the management letter which will be presented at the next meeting. Turner proposed the Board accepts the 2018 audit, seconded by Schwartz, approved. Coulter will contact O'Connor Davies for an engagement letter for the 2019 audit. Budget: Discussion ensued based on how we currently spend and how we want to spend for 2019. More will be budgeted for programming and popular materials like books and CDs, less for underutilized materials like DVDs. Lewis and Nardelli suggested moving a few other lines, keeping the overall budget the same as last year. Additional suggestions were made. Schwartz motioned to approve the suggested changes as read by Nardelli, which will be emailed to the Board this week. Seconded by Parker. Approved.

Warrants except for taxes approval proposed by Schwartz for \$16,987.63. Seconded by Gage. Approved.

Patricia Berry:
Website presentation.

Ray Beeler:
Parking lot presentation.

Alan Ramsay:
Senior Librarian report.

Bonnie Schwartz:
New board member suggestion.

Jen Coulter:
Election update
Septic tank bids and windows will be used for a grant proposal.
Upgraded maintenance — power washing etc.
Schwartz proposed excel classes for Jen and Alan. Seconded by Turner. Approved

Public comments:

None

Public meeting closed at 10:08.

Executive session opened to discuss personnel issues.

11:03PM

Executive session over.

Proposal to increase Ken Gilman's salary as of January 1, to increase Mike Lewis and Heidi Nardelli as of September by Turner. Second by Schwartz. Approved.

11:10 meeting adjourned

Respectfully submitted
Michele Gage